

MEADOW PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Asena Mott , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Together We Succeed Through Leadership(Students, Colleagues, Parents, Community)

CORE Values - Communication, Observations, Relationships, Expectations

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: *MPES emailed for stakeholders willing to participate in parent involvement and formed a Parent Involvement Planning Team (PIPT) including two parents, 3 teachers, parent involvement liaison, and an administrator. On May 1, 2014 the team attended a district Title I training covering the following topics: six types of involvement and their benefits, forming a strong productive PIPT, "Road to Success", website resources for parents, strategies for working with ELL using data to develop PI strategies, funds availability and usage, and time for action plan development. Barriers, research-based best practices, current data and 13-14 plan review/evaluation were used to develop goals and strategies for 14-15. Subgroups were assigned and are responsible for a goal and implementing corresponding strategies. The PIPT will meet monthly to review, revise and evaluate plan strategies. The PIPT will garner support from stakeholders to implement strategies. In the fall the SAC will review the PIP and offer suggestions. The PIPT will then approve the PIP. As members leave the committee they will be replaced and trained. The PIPT will ensure fulfillment of the PIP through its introduction at PTO and SAC meetings throughout the year. The PIPT will complete a midyear review and an end of year review of the PIP.

*Meadow Park will have an active PTO and SAC.

*Meadow Park will implement a room parent in every classroom to facilitate communication/collaboration.

*Meadow Park will continue to encourage volunteers and institute a school wide volunteer program.

*Meadow Park will continue our eNewsletter and implement grade level monthly newsletters.

*Meadow Park will continue to use School Connect to keep parents informed.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Family Reading Experience	Para III will provide announcements, flyers, and phone calls. They will provide activities and incentives for families to participate.
2	Helping Prepare Your PreK Child for Kindergarten Math	Head Start MPE Pre-K students are invited to attend all MPE events. *Head Start MPE Pre-K students are invited to attend all Family Math Nights and events.
3	Leadership Team	Positive Referrals, Bus Drivers, Bus Patrols, 3 parent contacts by classroom teacher per year, Quarterly award program.
4	Leader in Me Family Training	Parent Workbooks, Student/Parent Teaching Teams, Promote event with flyers and parent link phone call.
5	Kindergarten Round Up	Website, flyers, marquee, personal invitations from pre-k teachers. Parents will receive information on kindergarten expectations
6	Title III ELL	Family materials related second language families
7	Title X	Family Center Resources, Homeless Liaison will provide resources for families in need.

8	Dolly Parton Imagination Library	Flyers sent to Pre-K parents about the program that supplies free books to preschool children.
9	Head Start	PreK teachers will make home visits and discuss strategies for working with their children.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School Connects phone call announcing Annual Title I meeting (English and Spanish)	Asena Mott	August 2014	Parent Link Records
2	Title I Annual Meeting/Open House	Asena Mott	August 14, 2014	Agenda, sign-in sheets, minutes
3	Title I	Monique Cantasano	August 2014	School Marquee

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school will review parent survey information and offer meetings and trainings at various times and on various days of the week.

- Family Reading Experience open to MPE families throughout the school year on Thursday afternoons and Friday mornings. All family members are welcome. Calendar is supplied to parents. Community partners will be invited.
- Monthly PIPT meetings held at a time agreed upon by the committee.
- PTO monthly meetings will be held in the afternoon on the first Thursday of the month.
- Monthly SAC meetings will be held the last Tuesday of selected months.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School-wide Volunteer Application	Volunteer Coordinator	Providing support to classroom teachers to remediate and enrich students' learning	August 2014-October 2014	Raptor Log, copies of completed volunteer applications
2	Your Important Role as a Parent presentation at SAC meeting	Mary Jo Knarzer	Materials and resources for parents to use at home	August 2014-May 2015	Flyer, agenda, sign-in sheets, minutes
3	Selection of a Room Parent for each classroom	Classroom Teachers	To increase home-school collaboration and communication	September-October 2014	Volunteer binder with master list of room parents, Survey at end of year to be completed by Room Parent
4	Sign Up Genius	Parent Volunteer, Title I Parent Involvement Paraprofessional	To increase home-school collaboration and communication	2014-2015 School Year	Tracking through Sign Up Genius
5	Science Fair	Doreen Finnegan/Science Chairman	To Increase home-school collaboration and communication	Nov. 6, 2014	Sign-In Sheet, School Connect Call
6	Family Reading Experience	Title I Para III	Helping parents build better readers	August 2014-May 2015	Sign-In sheets, book check-out slips
7	Parent Institute website link	Administrator	Increase effective parenting skills to support student success	Ongoing SY14-15	Parent Survey
8	Family Leadership Night	Leadership Committee	To increase home-school collaboration and communication with lighthouse status	September 2014	Sign-In Sheet, School Connect Call
9	Literacy Week	Rebecca Greenwood	Helping parents build better readers	January 2015	Sign-In Sheet, School Connect Call
10	Bicycle Rodeo	PIPT/PTO	To increase community involvement and parent awareness	February 2015	Sign-In Sheet, School Connect Call
11	Parent Recess	PIPT/PTO	Increase parents engagement in physical activity and promote healthy nutrition	Ongoing SY 14-15	Sign-In Sheet, Parent Survey, and Connect Calls
12	PIPT	Title I Resource/School Administrator	Increase homeschool partnership	Ongoing SY 14-15	Sign-In Sheet, Agenda, Minutes
13	iMOM/All Pro Dad	Christy Bishop/PIPT	Helping parents build strong relationships with their children	Ongoing SY 14-15	Sign-In Sheet, Agenda
14	Family Movie Night - Spookley	Asena Mott/PIPT	to provide students with techniques of Bully Prevention	October 2014	Sign-in Sheet, School Connect Call

15	Student-led Conferences	Rebecca Greenwood	To increase parent involvement in students' academics	October 23, 2014	Sign-in Sheet, School Connect Call
16	Book Fairs	Beth Colleen	To provide students with books to build home libraries	Fall 2014	Sign-in Sheet
17	Leadership Day	Asena Mott	To increase home-school collaboration and communication with lighthouse status	January 2015	Sign-in Sheet, School Connect Call
18	Quarterly Award Assemblies	Asena Mott	To Increase home-school collaboration and communication	Ongoing SY 14-15	Sign-in Sheet, School Connect Call
19	Annual MPE Carnival	PTO	To increase community involvement and parent awareness	February 2015	tracking through Ticket Sales
20	Spirit Night - Chick-A-fil	PTO/PIPT	Helping parents build strong relationships with their children	Ongoing 14-15	Sign-in Sheet
21	Family Library Night	PIPT	Helping parents build better readers	January 2015	Sign-in Sheet, School Connect Call
22	Science Night at Edison College	PTO/PIPT	To Increase home-school collaboration and communication	February 2015	Sign-in Sheet, School Connect Call
23	Family STEM Night	PTO/PIPT	To increase parent involvement in Science activities	April 2015	Sign-in Sheet, School Connect Call
24	Family Engagement Conference	Gina Pennybacker	To increase family engagement strategies to increase student achievement	November 2015	Evaluations, Breakout Sessions

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Planning Team Training	Title I Resource Personnel	Development of academic goals and strategies aligned to SSP/SINI Plan	April-July Monthly Team Meetings	Parent Involvement Action Plan
2	PIPT Training Day	Title I Resource Staff	Updates, Best Practices, Shared resources	May, 2014	PIP, Compact
3	District Parent Involvement Team Meetings	Parent Involvement Liaison	Sharing of resources, Best Practices, Trainings, Presentations	Monthly throughout SY 2014-2015	Staff Evaluation, Agenda, sign-in sheet, handouts, minutes
4	Monthly Program Planner Meetings	Asena Mott, Principal	Sharing of resources, Best Practices, Trainings	Monthly throughout SY 2014-2015	Agenda, sign-in sheet, handouts, minutes
5	Data Days	Rebecca Greenwood	Ways to Communicate Student Achievement Data To Parents	Three times a year	Agenda, Sign-in sheets, action plans

6	Family Engagement Conference	Gina Pennybacker	Family Engagement Strategies to Engage Families	November 2014	Break Out Sessions, Evaluations
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: -Parent Involvement Planning Team Training on May 2015

-Family Resource Center/Family Reading ongoing throughout the 2014-2015 school year coordinated by the Title 1 Achievement and Family Associate.

-Parent Information Center in main lobby.

-Documentation is maintained in the Title 1 Monitoring Box.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: -Title I Annual Meeting/Open House on 8/14/14-families will receive required information on Title I

and opportunities for parenting, learning at home, volunteering, and decision making available during

the SY14-15.

-School eNewsletter will contain a "Title I Information" when applicable.

-School website with links will provide Title I information

-MAFS/LAFS (Florida Standards)links were put on school website.

QR Codes that link LAFS/MAFS (Florida Standards), curriculum websites, etc. were put

in the front of the Student Planners.

A Meadow Park App of Apple devices was created to link parents to school phone numbers, website, Facebook page, MP Television, Calendar of Events, Champs' Cafe, Etc.

A bi-monthly event calendar is sent to parents to notify them of PTO meetings, SAC meetings, and other events happening at Meadow Park.

Remind 101 was implemented as a way to send information to parents via text message about upcoming meetings and events.

- Parent Survey data report utilized to plan meetings

- Family Curriculum Nights (Book Fairs, Library, and Science Fair)

- Family Reading Experience - Ongoing throughout the SY14-15

- Monthly PTO/SAC meetings

- Teachers will provide documented feedback of student progress and progress

monitoring assessments (parent conference form, i-Ready assessments, AR, STAR, report cards).

Title I Notebook "We are a Title I School/Read all about it" It is located in the front office and family center.

Workshop on FSA will be scheduled in the Spring 2015.

Documentation is maintained in the Title 1 Monitoring Box.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings,

school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: -SAC/PTO monthly meetings

-Room Parents will communicate school wide/classroom information to parents offering a personal invitation.

-Monthly Parent Involvement calendar posted to website.

-Communication will be done in home language as appropriate.

-Family Curriculum Nights (Book Fairs, Math, and Science Fair)

-Family Reading Experience -Spanish translators on staff.

-Teachers will respond to parent requests for information.

-Use of TransAct translation software when applicable.

Bimonthly Calendar of Events is sent home with students to invite parents to SAC meetings, PTO meetings, and other school events.

Use Remind 101 to send messages via text message to parents about important events.

Meadow Park APP that has information for parents about school telephone numbers, teacher websites, Champs Cafe, School Events, etc.

Booklet of common translated phrases at reception desk for parents/staff.

Parent Institute Weblink on school and district websites in English and Spanish.

Parent Guide in English and Spanish sent home to each family and on district and school website.

Welcome packets given to new families enrolling with information on Title 1 and involvement opportunities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting/Open House	1	975	To provide support to classroom teachers to enrich students' learning.
2	Publix Math Night	1	95	To increase family involvement
3	Science Night - Imaginarium	1	110	To increase parent involvement with science
4	Bike Rodeo	1	77	To increase parent's awareness of bicycle safety.
5	Family Reading Experience (FRE)	66	1286	To help parents build better readers
6	FRE Parent Trainings	4	35	To provide parents with academic resources to support their children
7	Pizza with Principals	1	67	To introduce and meet the principals before the start of the school year.
8	Parent Recess Day	4	192	To involve parents in physical activity with their children.
9	PTO	10	6	To support and increase parent involvement at MPE.
10	SAC	10	8	To increase collaboration and communication to support student success.
11	District PIPT Training	1	7	To increase collaboration and communication to support student success.
12	Student Led Conferences	1	18	To increase collaboration and communication to support student success.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Critical Thinking - Student-Led Conferences	1	48	To build capacity within the staff to hold student-led conferences with parents.
2	SAC Meeting - FCAT	1	10	To inform parents and staff about the state-wide test, FCAT
3	PIPT Training Day	1	7	To increase parent involvement and increase student achievement
4	PIPT Monthly Meeting	12	7	To create strategies to increase family engagement

5	Data Days	1	1	x
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	Dial a Ride, Cab Vouchers
2	Childcare	Hire a babysitter for the meetings.
3	Previous Negative School Experience	Welcoming Inclusion Environment

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Increasing Parent Participation	Parent Recess Day - Parents participated in recess activities with their children.
2	Effective Communication	Leadership Day - Students communicated their leadership skills to parents and community leaders by hosting a Leadership Day.
3	Increasing Parent Participation	Science Fair - Parents were invited to view and discuss science fair projects completed by the students.
4	Building Capacity of Parents	Family STEM Night - Parents and students completed STEM activity stations learning about the principles of science, technology, engineering, and math.
5	Increasing Parent Participation	Math Night at Publix - Parents and children participated in math activities at the Publix grocery store.