

## MYAKKA RIVER ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Debbie Carney, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Myakka River Elementary will empower parents to become active participants in the education of their children by providing opportunities for home and school partnerships that foster success for every child, each and every day.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** MRES has formed a Parent Involvement Planning Team (PIPT) which includes two parents, two teachers, our Lead Teacher, and the Assistant Principal and Title I Paraprofessional. On May 1, 2014 members of the team attended a district Title I training covering the following topics: six types of involvement and their benefits, review and evaluation of the 2013-14 PIP, use of data to develop strategies, working with ELL families, and the district PIP. As PIP members leave the team new members will be recruited and trained. Anticipate barriers, research-based best practices, current data and the 2013-14 plan review/evaluation were used to develop goals and strategies for the 2014-15 plan. The team used the Parent Involvement Survey results to identify areas for improvement and created goals to address them. The PIPT will meet monthly to review, revise and evaluate plan strategies. The PIPT will garner support from stakeholders to implement strategies. In the fall the SAC will review the PIP and offer suggestions. The PIPT will then approve the plan. We will meet monthly with parents, faculty, staff and administration to allow for implementation and modification of the Title I Action Plan for Partnerships.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Family Reading Experience	Head Start
2	Family Curriculum Nights for Parents K-5	Present home-school connection activities and train parents to use with children at home; share grade level expectations and State Benchmarks/Standards/Common Core Curriculum
3	Y-Reads Program	Provide before and after school tutoring
4	Data Dates	Student led conferences with parents regarding data collected by and for students academic progress
5	Title III/ELL	Leap Pad ~ books for children and parents, "Sed de Saber" (Spanish speakers to learn English)
6	Kindergarten Round Up	Working with incoming families of Kindergartners to familiarize students and their parents with our school/teachers/staff/expectations/routines
7	Head Start Pre-Kdg	Kindergarten Math for Headstart (hands on workshop for families) Home Visits
8	ProDad and iMom Programs	Working with families to enhance family relationships
9	Title X	Homeless liaison works with needy families

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1	School Connect call to parents announcing the meeting	Principal/Assistant Principal	9-8-14	Print out of call
2	Marquee displayed two weeks prior to meeting	Para-Professional	8-18-14	Sign in sheet of parents
3	Message on parent portal of FOCUS and school website	Lead Teacher, Para-Professional, Tech. Facilitator	8-4-14	Screen shot of website notice
4	Prepare Agenda, Sign – in and materials	Assistant Principal, Lead Teacher, Para-Professional	Week of 8-12-14	Sign in sheets and agenda
5	Title 1 Informational Meeting	Principal, Assistant Principal, Teachers, Para-Professional	8-14-14	Sign in Sheets
6	Parent Note sent home with students	Assistant Principal	Week of 9-2-14	Copy of Note

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The school will review parent survey information and offer before and after school, as well as evening meetings.

The family reading experience will be open to families mornings from 7:45 am to 8:30 am, during grade level parent luncheons and breakfasts, as well as by appointment.

Family Learning Days will provide training on grade level standards and expectations. These take place during the day and in the evening.

SAC/PTO will conduct flexible evening meeting times.

PIP team meets quarterly to discuss progress of plan.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Family Reading Experience	Title I Para-Pro.	Provide effective parenting skills to support Kindergarten readiness.	August-June 2014-15 SY	Flyers, invitations, agendas, sign-in sheets
2	Volunteer Training	Title I Para-Pro.	Provide effective parenting skills to increase student achievement	August-June 2014-15 SY	Flyers, invitations, agendas, sign-in sheets
3	Academic "Make and Takes"	Title I Para-Pro.	Provide effective parenting skills to increase student achievement	August-June 2014-15 SY	Flyers, invitations, agendas, sign-in sheets
4	Family Learning Nights	Title I Para-Pro.	Provide effective parenting skills to increase student achievement	August-June 2014-15 SY	Flyers, invitations, agendas sign-in sheets
5	Student led conferences	Title I Para-Pro., Lead Teacher, Tech. Facilitator	Increase effective parenting skills to support student success.	August-June 2014-15 SY	Parent Survey
6	SAC/PTO meetings	SAC members, Principal, AP, PTO members	Provide opportunities to review student achievement data and school activities	August-June 2014-15 SY	Sign in sheets & agendas
7	Parent Institute	Teachers and students	Students will share achievement data with their parents	August-June 2014-15 SY	Sign in sheets & agendas
8	Sightword Fluency Workshop	Lead Teacher, teachers and AP	Provide parents with grade level standards & expectations	August-June 2014-15 SY	Sign in sheets & agendas
9	Reading Fluency Workshop	Lead Teacher and Volunteer Coordinator	Provide learning games for parents to use at home.	August-June 2014-15 SY	Sign in sheets & list of activities
10	State Testing Workshop	Lead Teacher and Volunteer Coordinator	Provide Grandparent & Guest Readers	August-June 2014-15 SY	Sign-in Sheets and parent survey
11	Pre-K Math Workshop	Title I Para-Pro., Lead Teacher	Provide opportunities and materials for parents to read with their children	August-June 2014-15 SY	FRE Sign in Sheets
12	PIPT	Administrators	Provide opportunities for effective parenting.	Quarterly	Sign in Sheets &/or agendas

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty/Staff meetings providing PD for teachers and para-pros.	Principal, Assistant Principal	Provide faculty and staff with training to increase effectiveness of communication with parents.	Pre-planning week and monthly review	Sign in sheets & agendas
2	Parent Involvement Planning Team training	Title 1 Resource	Development of academic goals & strategies aligned to SSP	May/June 2015	AVATAR survey
3	Monthly Title I Para III PLC	Title 1 Resource	Strategies for increasing family engagement	August to June, 2014-15 SY	Agenda, sign in, handout

4	PIPT	Angie Kopp	To increase parent involvement in student achievement	August to June 2014-15 SY	Agenda, sign-in, minutes
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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parenting resources from the Title 1 information center(Family Center)facilitated by the Achievement and Family Associate. This will be ongoing throughout the school year .

Title 1 Information Center in the Main Office.

Monthly Parent Involvement Newsletter and Activities Calendar.

School Connect Calls for Special FRC events.

Documentation is maintained in the Title I Monitoring Box.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** - Title I Grand Opening on 9/5/2014-Families will receive required information on Title I and opportunities for parent involvement, learning at home, volunteering, and decision making available during the 2014-15 school year.

Documentation is maintained in the Title I Monitoring Box.

-Monthly parent involvement newsletter will contain a "Title I Information" section

-School website with links will provide Title I information

-Grade level standards link on school website and distributed at grade level family learning nights/mornings

-Parent Survey data report utilized to plan meetings

\*Title 1 Information Center in the front office

-Parent Information binders located in front office and Family Resource Center

\*School Connect calls to inform families of opportunities/activities on campus

\*School Website

\*News Letter

\* Title I Notebook; We're a Title I School Read All About it" ~ located in the front office and Family Resource Center

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Newsletters, memos, and notices home will be translated as needed to allow all parents access to home-school communications. Family involvement calendars and other vital communication will be posted to the school website.

Parent Guide in English and Spanish is sent home with each family and available on the District website and school website. Parent Institute Link in English and Spanish is available on the District Website. As new families come into the school they will receive a Title I packet.

Translated phrases for school staff and parents. As well as translators available for parent conferences.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
 Not Applicable

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## **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Annual Meeting	4	7	Review Plan
2	Family Reading Experience	1	354	Provided information regarding Title I resources, grade level standards and expectations
3	Family Learning Nights	3	100	Provide opportunities and materials for parents to read with their children
4	Student-led Conferences	54	270	Provide literacy and math experiences that are rigorous and relevant for families
5	Volunteer Training	2	48	Increased communication between students and parents regarding academic achievement
6	SAC/PTO Meetings	9	41	Provide Granparents and Guest Readers with opportunities to assist in a variety of learning capacities on our campus
7	PIPT	1	7	Provide opportunities to review student achievement data and school activities
8	Parent Institute	10	5	Increase student achievement through parent involvement
9	Special Events in FRC	4	372	Increase effective parenting skills to support student success
10	School PIPT Meetings	4	7	Provide special guest presenters (ie. CCSD)

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty/Staff Meetings	10	83	To increase parent involvement in student achievement
2	District Parent Involvement Planning Team Training	1	7	Strategies for increasing family engagement
3	Monthly Title I Para III PLC	1	30	Development of academic goals and strategies aligned to SSP
4	PIPT	4	7	Provide faculty and/or staff with training to increase effectiveness of communication with parents

### Barriers



Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

<b>count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
1	Time	Offer a variety of times
2	Work Schedules	Work around schedules
3	Language Barriers	Offer translations

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>count</b>	<b>Content/Purpose</b>	<b>Description of the Activity</b>
1	Effective Communication	Media Coverage/Variety of communication devices
2	Increasing Parent Participation	Providing promotional information/free giveaways