

# Charlotte County Teacher of the Year

## — Information Packet —

### **Purpose**

The purpose of the “Teacher and Support Employee of the Year” program is to recognize outstanding teaching and outstanding support service in Charlotte County Public Schools.

This application should be used only to apply for the Teacher of the Year recognition; there is a separate application and process for the Support Employee of the Year.

### **Eligibility**

As defined by the Florida Department of Education, the following full-time district educators are eligible for nomination:

- Classroom teachers – Grades Pre-K through 12
- Adult education teachers
- Postsecondary vocational/technical education teachers
- Department chairpersons who actively engage in classroom training
- Guidance counselors
- Media specialists
- Speech/language pathologists
- Special area teachers (i.e. ESE, foreign languages)
- Other professional educators performing instructional support services with students

***School personnel who work in an administrative or supervisory capacity, such as principals or deans of students, are ineligible for this program.***

### **Evaluation Process**

- Complete the attached application and return it by the due date.
- Only completed applications will be accepted.
- Applications received after the due date will not be considered by the selection committee.
- An independent selection committee of Charlotte County education, community, and business leaders will review the local applications. All information will be treated confidentially.
- To ensure impartiality, a “blind review” process will be utilized.

### **Awards**

- CCPS Teacher of the Year Representative:  
Receives \$1,000 from Charlotte Local Education Foundation
- “Regional” Teacher of the Year:  
Receives \$500 from Florida Department of Education and \$750 from Macy’s  
Plus \$250 from Macy’s to the schools of each “Regional” Finalist
- State of Florida Finalist:  
Receives \$1,250 from Florida Department of Education and \$5,000 from Macy’s  
Plus \$1,000 from Macy’s to each State of Florida Finalist
- State of Florida Teacher of the Year Representative:  
Receives \$2,500 from Florida Department of Education and \$10,000\*\* from Macy’s  
Plus \$1,000 from Macy’s to the State of Florida Teacher of the Year  
Representative’s school

### **For More Information**

- Contact Mike Riley  
School and Community Relations Officer  
1441 Tamiami Trail, Suite 365, Port Charlotte, FL 33948 (Port Charlotte Town Center)  
(941) 255-7430  
Michael.Riley@yourcharlotteschools.net

## **Timeline**

**November 9, 2016**

**Application packets must be received before 4:00 p.m.**

Return original application (pages 1-6) and 10 copies  
(pages 2 thru 6 only) to:

Mike Riley  
School and Community Relations Officer  
(Located at Port Charlotte Town Center)

Be sure that all of your packets are assembled correctly.

NOTE: Late packets will not be accepted. Applications must be complete in order to be considered.

**November 2016**

Applications are reviewed by a selection committee comprised of Charlotte County education, community, and business leaders.

**November 2016**

Mr. Dionisio and School Board members make school visits to each of the five (5) Teacher of the Year Finalists.

**December 2016**

The five (5) teachers selected as Teacher of the Year Finalists will be observed by each of the selection committee members.

**January 21, 2017**

The Charlotte County "Teacher of the Year" and "Support Employee of the Year" Charlotte Local Education Foundation's Annual Celebration.

# Charlotte County Teacher of the Year

## — Application —

Name \_\_\_\_\_ SSN \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Home Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
School \_\_\_\_\_ School Phone \_\_\_\_\_ Ext. \_\_\_\_\_  
Certification Type \_\_\_\_\_ Number \_\_\_\_\_ Exp. \_\_\_\_\_  
\_\_\_\_\_ Number \_\_\_\_\_ Exp. \_\_\_\_\_

### Guidelines

- Due to the “blind review process” that will be utilized, your name and your school’s name should *only* appear on this page.
- All portions of the application must be typed (or computer-generated, following this format *exactly*); to have an electronic copy sent to you, contact the office of School and Community Relations at (941) 255-7430 or Michael.Riley@yourcharlotteschool.net.
- Use Arial font, 11 point size or larger; type in regular typeface (not bold or italics).
- Make copies on white paper only.
- Use only the amount of space designated on this form.
- Follow directions carefully; do not skip any questions.
- Do not include additional materials. (They will be detached and will not be considered.)
- Return 1 original application (pages 1-6) **plus** 10 copies of pages 2 thru 6 *only*.

### Deadline

**Return application packet by Wednesday, November 9, 2016 by 4:00 p.m.** to Mike Riley, CCPS School and Community Relations Officer located at Port Charlotte Town Center.

### References

1. **Principal’s Name** \_\_\_\_\_  
**Home Phone** \_\_\_\_\_ **School Phone** \_\_\_\_\_  
**Cell Phone** \_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_
2. **Teaching colleague’s Name** \_\_\_\_\_  
**Home Phone** \_\_\_\_\_ **School Phone** \_\_\_\_\_  
**Cell Phone** \_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

The thoughts expressed in this application are my own, and I hereby give my permission to use the enclosed information for the compilation of data. I also understand that if I am selected as one of the five finalists or the Teacher of the Year, that I have obligated myself to attending all related festivities (i.e. local Celebration, school board meeting announcement, associated regional and statewide events, etc.).

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Professional Data**

Current Teaching Subject(s): \_\_\_\_\_ Grade Level(s) \_\_\_\_\_

Total Years Teaching: \_\_\_\_\_ Years Teaching in CCPS: \_\_\_\_\_ Years at Present School: \_\_\_\_\_

**Education**

Degree

Major

College/University

Date Awarded

**Professional Development in Past 5 Years**

Year

Location

Course Title

### **School and Community Activities**

**In last five years, list sponsorship of clubs or extra curricular activities at your school. Include any school, district, regional, state, or national professional organizations, committees, or task forces in which you are/were a member, participant, or officer.**

**List any community involvement. How do you involve the community in your classroom?**

**Select one activity from above and explain how it has influenced your teaching.**

## **Professional Performance**

**Please provide insight into the commitment you have made as an educator and how that works in concert with your students, peers, and community.**

**Describe the moment or event in your teaching career that left the most enduring impression on you.**