

Charlotte County Teacher of the Year

— Information Packet —

Purpose

The purpose of the “Teacher and Support Employee of the Year” program is to recognize outstanding teaching and outstanding support service in Charlotte County Public Schools.

This application should be used only to apply for the Teacher of the Year recognition; there is a separate application and process for the Support Employee of the Year.

Eligibility

As defined by the Florida Department of Education, the following full-time district educators are eligible for nomination:

- Classroom teachers – Grades Pre-K through 12
- Adult education teachers
- Postsecondary vocational/technical education teachers
- Department chairpersons who actively engage in classroom training
- Guidance counselors
- Media specialists
- Speech/language pathologists
- Special area teachers (i.e. ESE, foreign languages)
- Other professional educators performing instructional support services with students

School personnel who work in an administrative or supervisory capacity, such as principals or deans of students, are ineligible for this program.

Evaluation Process

- Complete the attached application and return it by the due date.
- Only completed applications will be accepted.
- Applications received after the due date will not be considered by the selection committee.
- An independent selection committee of Charlotte County education, community, and business leaders will review the local applications. All information will be treated confidentially.
- To ensure impartiality, a “blind review” process will be utilized.

Awards

- CCPS Teacher of the Year Representative:
Receives \$1,000 from Charlotte Local Education Foundation
- “Regional” Teacher of the Year:
Receives \$500 from Florida Department of Education and \$750 from Macy’s
Plus \$250 from Macy’s to the schools of each “Regional” Finalist
- State of Florida Finalist:
Receives \$1,250 from Florida Department of Education and \$5,000 from Macy’s
Plus \$1,000 from Macy’s to each State of Florida Finalist
- State of Florida Teacher of the Year Representative:
Receives \$2,500 from Florida Department of Education and \$10,000** from Macy’s
Plus \$1,000 from Macy’s to the State of Florida Teacher of the Year
Representative’s school

For More Information

- Contact Mike Riley
School and Community Relations Officer
1441 Tamiami Trail, Suite 365, Port Charlotte, FL 33948 (Port Charlotte Town Center)
(941) 255-7430
Michael.Riley@yourcharlotteschools.net

Timeline

November 13, 2017

Application packets must be received before 12:00 noon

Return original application (pages 1-6) and 10 copies
(pages 2 thru 6 only) to:

Mike Riley
School and Community Relations Officer
(Located at Port Charlotte Town Center)

Be sure that all of your packets are assembled correctly.

NOTE: Late packets will not be accepted. Applications must be complete in order to be considered.

November 2017

Applications are reviewed by a selection committee comprised of Charlotte County education, community, and business leaders.

December 2017

Mr. Dionisio and School Board members make school visits to each of the five (5) Teacher of the Year Finalists.

December 2017

The five (5) teachers selected as Teacher of the Year Finalists will be observed by each of the selection committee members.

January 20, 2018

The Charlotte County "Teacher of the Year" and "Support Employee of the Year" Charlotte Local Education Foundation's Annual Celebration.

Charlotte County Teacher of the Year

— Application —

Name _____ SSN ____ - ____ - ____
Home Address _____
City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____
School _____ School Phone _____ Ext. _____
Certification Type _____ Number _____ Exp. _____
_____ Number _____ Exp. _____

Guidelines

- Due to the “blind review process” that will be utilized, your name and your school’s name should *only* appear on this page.
- All portions of the application must be typed (or computer-generated, following this format *exactly*); to have an electronic copy sent to you, contact the office of School and Community Relations at (941) 255-7430 or Michael.Riley@yourcharlotteschool.net.
- Use Arial font, 11 point size or larger; type in regular typeface (not bold or italics).
- Make copies on white paper only.
- Use only the amount of space designated on this form.
- Follow directions carefully; do not skip any questions.
- Do not include additional materials. (They will be detached and will not be considered.)
- Return 1 original application (pages 1-3) **plus** 10 copies of pages 2 thru last *only*.

Deadline

Return application packet by Monday, November 13, 2017 by 12 noon to Barbara Lee Erdmann at CCPS School and Community Relations Officer located at Port Charlotte Town Center.

References

1. **Principal’s Name** _____
Home Phone _____ **School Phone** _____
Cell Phone _____
Signature _____ **Date** _____
2. **Teaching colleague’s Name** _____
Home Phone _____ **School Phone** _____
Cell Phone _____
Signature _____ **Date** _____

The thoughts expressed in this application are my own, and I hereby give my permission to use the enclosed information for the compilation of data. I also understand that if I am selected as one of the five finalists or the Teacher of the Year, that I have obligated myself to attending all related festivities (i.e. local Celebration, school board meeting announcement, associated regional and statewide events, etc.).

Signature

Date